Did the planning work improve?

Compare completed tasks and their operating outcomes. Record the same task, cut-off and scope before comparing time. This is a printable preparation sheet, not an Optiwise import file.

Worked example

Illustrative task: check material readiness for one unchanged 200-piece order. Before: 30 minutes. After: 18 minutes. Difference: 12 minutes, or 40% of the 30-minute baseline. This measures that task only; it does not establish a saved workday or customer delivery gain.

Use this with your own records

Task, order and owner	_____
Before / after dates and data cut-offs	_____
Items, units and checks included in both tasks	_____
Before / after hands-on time (minutes)	_____
Waiting time kept separately (minutes)	_____
Decision saved and source record references	_____
Missing/held stock and open actions	_____
Later result: accepted output / due delivery	_____
Confounder: scope, training or order change	_____
Next review date and person responsible	_____

Keep unclear quantities, terms or evidence visible. A prepared plan is not completed work.

Method context: NIST Value Stream Mapping - nist.gov/mep/value-stream-mapping